

A. Otis Hebert, Jr. Continuing Education Scholarship
2012 Application Form

Name and title _____

Institution _____

Mailing address _____

Daytime telephone _____ Email _____

I understand and agree to comply with the obligations noted below:

Signature _____ Date _____

The A. Otis Hebert, Jr. Scholarship is a competitive award that honors the founding president of the Society of Southwest Archivists. The scholarship provides up to \$1,000 for a practicing archivist from the Southwest to attend an archival workshop, institute or other continuing education activity to enhance his or her professional training.

Eligibility: Applicant must have at least one year of experience working in archives and manuscripts and must be currently employed in the archival profession in Arizona, Arkansas, Louisiana, New Mexico, Oklahoma, or Texas. The applicant must have limited or no access to institutional funding for continuing education. SSA membership is not required.

Obligations: The recipient must use the award in calendar year 2012, cover any expenses incurred beyond the amount of the award, and return any unexpended funds to SSA.

APPLICATIONS MUST INCLUDE THE FOLLOWING: *(Applications will not be considered unless all of the following elements are present.)*

1. A completed application form;
2. A brief resume or curriculum vitae;
3. One or more letters of reference;
4. A personal letter which describes:
 - a. Your educational background, including previous continuing education opportunities, the length of employment in archival work, and current job responsibilities;
 - b. The educational program you would like to attend (attach class, workshop or institute literature if available) and the dollar amount of assistance required; and
 - c. Why you need outside funding.

Deadline: Application must be postmarked by **February 11, 2012**, and mailed to:

Brian Collins, C.A.
Chair, SSA Scholarships Committee
Dallas Public Library
Texas/Dallas History Division, 7th floor
1515 Young St., Dallas, Texas 75201

Questions? Contact the SSA Scholarships Committee Chair at Brian.Collins@dallaslibrary.org