

**A. Otis Hebert, Jr. Continuing Education Scholarship  
2010 Application Form**

**Name and title** \_\_\_\_\_

**Institution** \_\_\_\_\_

**Mailing address** \_\_\_\_\_

\_\_\_\_\_

**Daytime telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

I understand and agree to comply with the obligations noted below:

*Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

The A. Otis Hebert, Jr. Scholarship is a competitive award that honors the founding president of the Society of Southwest Archivists. The scholarship provides up to \$1,000 for a practicing archivist from the Southwest to attend an archival workshop, institute or other continuing education activity to enhance his or her professional training.

**Eligibility:** Applicant must have at least one year of experience working in archives and manuscripts and must be currently employed in the archival profession in Arizona, Arkansas, Louisiana, New Mexico, Oklahoma, or Texas. The applicant must have limited or no access to institutional funding for continuing education. SSA membership is not required.

**Obligations:** The recipient must use the award in calendar year 2010, cover any expenses incurred beyond the amount of the award, and return any unexpended funds to SSA.

**APPLICATIONS MUST INCLUDE THE FOLLOWING:** (*Applications will not be considered unless all of the following elements are present.*)

1. A completed application form;
2. A brief resume or curriculum vitae;
3. One or more letters of reference;
4. A personal letter which describes:
  - a. Your educational background, including previous continuing education opportunities, the length of employment in archival work, and current job responsibilities;
  - b. The educational program you would like to attend (attach class, workshop or institute literature if available) and the dollar amount of assistance required; and
  - c. Why you need outside funding.

**Deadline:** Application must be postmarked by **February 5, 2010**, and mailed to:  
 Betty Shankle, Chair  
 SSA Scholarships Committee  
 Fort Worth Library  
 500 W 3<sup>rd</sup> Street  
 Fort Worth, TX 76102

**Questions? Contact the SSA Scholarships Committee Chair at**  
[Betty.Shankle@fortworthgov.org](mailto:Betty.Shankle@fortworthgov.org)